

## Internship: *Job description*

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**Position:** Intern

**Job Location:** London, UK

**Duration:** 3 Months (September-November)

**Deadline for application:** 4 September (the closing date may be brought forward if desired candidate is identified.)

**Background:** Lawyers for Justice in Libya (LFJL) is an independent non-governmental organisation and charity dedicated to promoting human rights in Libya through defending justice and promoting the rule of law. The organisation seeks to become a catalyst, during the transitional period and beyond, for the establishment of a democratic Libyan state based on respect for human rights.

LFJL is currently recruiting an Intern for its Human Rights Archive Project (the **Project**) under its Transitional Justice Programme. Under the Project LFJL works with Libyan actors to document human rights violations and store them securely so that they may be used as evidence in future truth and reconciliation efforts. LFJL is looking to expand this network to include international stakeholders.

**Responsibilities:** The successful candidate will support the Transitional Justice Programme Coordinator in activities related to the expansion of the Project network. This will include:

- Identifying and researching international organisations to participate in the Project;
- Creating marketing material, such as brochures and leaflets, to be distributed to international stakeholders;
- Attending meetings with the Programme Coordinator and international stakeholders;
- Providing logistical support for workshops and meetings; and
- General support for Programme activities.

**Desired qualifications and skills:**

- Undergraduate degree in (or currently studying) Law, International Relations, Politics, or related subject;
- Highly organised with excellent time management skills;
- Strong communication skills;
- A desire to develop a career in human rights or civil society;
- Fluency in English is essential. Arabic and/or French is desirable.

**What do you get?**

The opportunity to:

- Develop your knowledge of human rights and transitional justice in Libya;
- Get hands on experience of working for an NGO;
- Shape LFJL's network of international stakeholders; and
- Contact and network with international human rights organisations.

The position is unpaid, however travel expenses within the London area will be reimbursed upon the production of receipts.

**How to apply:**

Please email a copy of your CV and a brief cover letter to [jobs@libyanjustice.org](mailto:jobs@libyanjustice.org) by 4 September 2017.